

# Parramatta Bridge Club Inc. Committee

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## MINUTES 18th August 2020

MEETING OPENED: 7.30pm

- 1 **ATTENDANCE:** Ross Best, Geoff Henson, Sandy Boyd, Ian Caddy, Shannon Queree, Margaret East, Annette Ashmore  
Apologies: Carlyn Dun, Coral Williamson, Peter Dun

2. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING:**

Amendment: eclectic singles to only show Cath McKenzie as winner

**Motion:** Minutes of previous meeting (July) be approved

1. Geoff Henson      2. Sandy Boyd      AIF

3. **BUSINESS ARISING:**

Item	Description
2006.7	Restart of physical bridge – no news yet, unlikely this year - continue to monitor Action: email to go out with update on closure <b>ONGOING</b>
2007.1	Letter to Council regarding fees - Email sent 10 July, reply advise when recommending physical play <b>CLOSED</b>
2007.2	General email to go to all directors explaining payment structure in BBO – <b>CLOSED</b>
2007.3	Confirm with Eric Lam commitment and request Paul Weaver be alternate primary director - <b>CLOSED</b>
2007.4	Check with Carlingford how they run their BBO session – if we can join that or create our own – exchanged email and have now a few of their members at our session. Reciprocal arrangements. Action: to consider a daytime session using this model <b>PENDING</b>
2007.5	List of approved Directors be made - <b>CLOSED</b>
2007.6	Contact Margaret and organise activities to cancel congress, rebook next year 1 <sup>st</sup> weekend November – congress cancelled with Council and NSWABF, rebooking not possible until November <b>ACTION OUTSTANDING</b>
2007.7	New report structure – send to everyone for final comments and incorporate into next agenda – no feedback, items incorporated into agenda <b>CLOSED</b>
2007.8	Facilitate introductions for new and new to BBO players refer to subcommittee – <b>PENDING</b>
2007.9	John Gray widow has donated books for the benefit of the club – in the boot for Shannon – books received <b>PENDING</b>

4. **CORRESPONDENCE**

4.1 **IN:**

Date	Sender	Content	Action
13-Aug	Stitch	a not-for-profit organisation aimed at addressing and preventing loneliness and isolation in people over 50	Shannon to find out more information
12-Aug	Matthew McManus	BBO ABF Virtual Clubs – information	For information
12-Aug	ABF	Funbridge/BBO Press Release on Unethical behaviour – Zero Tolerance	Forwarded to Club members
11-Aug	Jason Day	Eugenia (Gene) Day – Passed away	Forwarded to President and Margaret East
31-Jul	Parramatta Council	Acknowledgement of cancellation of hall booking (Congress)	Response to 2007.6; follow up new hall booking in November
27-Jul	Masterpoint centre	Website problems	For information
14-Jul	Parramatta Council	Acknowledgement of letter regarding payment	Response to 2007.1 advise when recommencing physical play

## 4.2 OUT:

Date	Sender	Content	Action
30-Jul	Secretary	Cancellation of hall booking (Congress)	Response to 2007.6
10-Jul	Secretary	Letter to Council confirming hall payments	Response to 2007.1

## 5. REPORTS

Tabled reports are attached at back

5.1 President	<ul style="list-style-type: none"> <li>♣ Report tabled</li> <li>♣ Discussion on additional sessions, encourage members to play at Carlingford session and ask if they would like another session, email members about sessions with a voting button</li> <li>♣ Discussion on a gift to Charles Page and Paul Brake and Val Roland - Gift card value \$100 x 3 go through club for addresses  <b>Motion:</b> Purchase gift cards to value of \$300  1. Ross Best    2. Sandy Boyd    AIF</li> </ul>
5.2 Treasurer	<ul style="list-style-type: none"> <li>♣ Report tabled</li> <li>♣ Balance June \$16,164.93</li> <li>♣ What happens with next years membership? review in 6 months</li> <li>♣ Do we want to see the treasurers report in the context of a budget? Ian has offered to assist Coral to set up and ytd  <b>Motion:</b> Amend reports to incorporate budget and YTD  1. Ian Caddy    2. Sandy Boyd    AIF</li> </ul>
5.3 Tournament Secretary	<ul style="list-style-type: none"> <li>♣ No activity  <b>Motion:</b> prizes for the Presidents pairs and March events be put on hold until we reactivate  1. Geoff Henson    2. Anne Ashmore    AIF</li> </ul>
5.4 Masterpoints	<ul style="list-style-type: none"> <li>♣ Report tabled</li> <li>♣ Currently no costs to masterpoints</li> </ul>
5.5 Membership	<ul style="list-style-type: none"> <li>♣ Report tabled</li> </ul>

	<ul style="list-style-type: none"> <li>♣ Discussion on how best to assist members with using BBO, Margaret offered assistance to take calls, a model for how this might be done to be drafted</li> <li>♣ Reminder to members about how to register for BBO sessions with us or Carlingford</li> <li>♣ Promote Kathy Duke lessons</li> <li>♣ Discussion on ways to streamline membership applications  <b>Motion:</b> Email applications for approval is acceptable  1. Sandy Boyd    2. Geoff Henson    AIF</li> <li>♣ Presentation of draft new website  <b>Motion:</b> \$120 be used to purchase wordpress for 12 months    1. Shannon Queree    2. Geoff Henson    AIF</li> </ul>
5.6 Education	<ul style="list-style-type: none"> <li>♣ Report tabled</li> </ul>

**Motion:** All Reports be accepted    1. Geoff Henson    2. Ross Best    AIF

## 7 **GENERAL BUSINESS**

- View of the website – comments need: unsubscribe, Carlingford events, sister clubs, ensure content is filled in
- Question about what is happening with Pennant Hills club?
- Ian read the ABF tech project – stay tuned there is some good information here
- Ian asked if lessons are the domain of Clubs or ABF after seeing free lessons being advertised through ABF newsletter, answer is either is ok
- Start another session – Paul to run???
- BBO directors needed, Shannon to assist at a session, keep recruiting

8 **NEXT MEETING:**                    15th Sept 2020    (Ross Best)

9 **MEETING CLOSED:** 9.22 pm

## Committee Reports and Attachments: August 2020

### 5.1 President

#### Regular Play

Our main activity currently revolves around a single BBO session per week. It seems likely that face to face bridge will not resume for at least several months. These sessions now run reasonably smoothly thanks to the great contribution of Eric Lam. The main issues are:

- Delays in registration of new players (this is done externally from our club)
- Slow uptake by members not familiar with computer systems.

These sessions have allowed our members to maintain contact with one another, but a single session is not sufficient.

I have made contact with Ross Mulholland of Pennant Hills Bridge Club and Ross was very helpful indicating the way their session was working on Monday mornings. Our members are invited to join this and we have circulated this advice to members. These are paid sessions (I believe \$3BBO per session). We will need to consider expanding our on-line offering to our members and this could involve an additional session possibly along the lines of the Carlingford Monday sessions. This may give us greater direct control of registration.

#### Library books

I have received a large pile of bridge books donated to the Parramatta Bridge Club by Denese Gray (John Gray's widow) and we will need to sort out how best to make use of this resource. Denese would be happy for it to be added to the club library or provided directly to members.

*Previously listed as Action Item 2007.9*

### 5.2 Treasurer

#### Bank Book June 2020

Date	Ref No	Payee	Amount	Rent	Web Hosting	Donations	Affil Fees	Director Fees	Entry Fees	NSWBA	M/Points	NWP's	Sat/Office	Facilitation Fees	Congress	Mobile Phone
04-Jun-20	EFT	Milica P/L	39.60		39.60											
07-Jun-20	EFT	NSWBA	13.17							13.17						
14-Jun-20	EFT	E Lam	500.00											500.00		
15-Jun-20	EFT	ABF M/P	1,896.71								1,896.71					
								-								
								-								
								-								
								-								
			2,449.48	-	39.60	-	-	-	-	13.17	1,896.71	-	-	500.00	-	-

#### Petty Cash Payments February 2020

Date	Ref No	Incurred by	Amount	Catering	Sat/Office	Director's Fees	Dealing Machine	Miscellaneous

[illegible]

# Income & Expenditure, Bank Summary & Bank Reconciliation July2020

Income & Expenditure		Bank Summary	
Balance brought fwd 1/03/20	17,269.43	Balance brought fwd 1/03/20	17,269.43
<u>Income</u>			
Table Money		Income	
Point Levy		less payments	1,104.50
Donations			
Memberships Home			
Away			
Bank Interest			
	-		- 1,104.50
	17,269.43		
<u>Expenditure</u>		<u>Bank Reconciliation</u>	
Bank Charges		Bank balance as per statement	16,164.93
Director's Fees	1,040.00		
Catering			
Print/Stationary	64.50	plus outstanding deposits	
Miscellaneous		less unrepresented cheques	-
Rent			
NSWBA/ABF Fees			
Prizes			
Mobile Phone			
Congress			
NWP's			
Honariums			
Donations			
Internet			
Entry Fees Finals			
Masterpoints			
Facilitation Fees			
Dealing machine			
	1,104.50		-
	16,164.93		16,164.93

<b>5.3 Tournament Secretary</b>	
<ul style="list-style-type: none"> <li>• Not provided</li> </ul>	

<b>5.4 Masterpoints</b>	
Masterpoints	<ul style="list-style-type: none"> <li>• Congratulations to Eugene Graczyski - ABF national pairs event 1.51 red pts</li> </ul>
Promotions report	<ul style="list-style-type: none"> <li>• None to report</li> </ul>
Number of sessions and tables	<ul style="list-style-type: none"> <li>• BBO sessions = 5 with average of 10 tables per session</li> <li>• Physical sessions = 0</li> </ul>

<b>5.5 Membership (including communications)</b>	
Request for approval of new members	<ul style="list-style-type: none"> <li>• We need to discuss this process further</li> </ul>
Number of members (total)	<ul style="list-style-type: none"> <li>• Full = 110</li> <li>• Associate = 45</li> </ul>
Membership improvement activities	<ul style="list-style-type: none"> <li>• Kathy Duke has contacted The Kings School regarding bridge classes for students. The idea has to be discussed at a higher level. Awaiting feedback.</li> <li>• A new website has been drafted for approval. Cost would be \$120 pa with hosting to be maintained at present on current platform and domain (linked) Advantages: <ul style="list-style-type: none"> <li>○ More easily maintained and updated</li> <li>○ Allows 'blog' and news subscription</li> <li>○ Ability to have paypal (subject to transaction fees)</li> <li>○ Allows subscriber only content</li> </ul> </li> </ul>

<b>5.6 Education (subcommittee report)</b>			
Training held	improver	<ul style="list-style-type: none"> <li>• K Duke held classes via Zoom in June and July.</li> </ul>	